



www.MyNPP.com Registration

Step 1 –

Register for a username and password at www.mynpp.com

- Choose “Home Builder Purchasing Program” for HBA/BIA/MBA, or “Commercial Contractors”.
- Choose local chapter that your organization belongs to.
- Fill in remaining required information and press register.
- Your username and password will be returned within 24 hours from NPP

Step 2 –

Upon receiving username and password information, return to www.mynpp.com the following business day after 2pm EST and follow the steps below:

- Select “View Contracts”
- Select “View contracts” once again in the drop down box.
- Click on the Verizon Wireless link (listed alphabetically).
- Click on the “Click here to begin enrollment process” link.

Member Agreement Acceptance **(this site will only work with Internet Explorer. Firefox and Mac are NOT certified)**

Step 1 –

Scroll to the bottom of the main page and press “Join IN”

Step 2 –

Enter your member ID (this appears on the main page when you login to www.mynpp.com)

- The ZIP code is the ZIP used to register on the site
- Press “Lookup”. This will auto-populate your Company information
- Enter Federal tax ID and remaining required fields
- Click “View Agreement”

The screenshot shows a web browser window with the URL <http://signup.south.vzwcorp.com/Agreement/Information.asp>. The page title is "Verizon Wireless - Information". The main heading is "needs." followed by "A more efficient way to take care of business". Below this, there is a section titled "It's easy - Let's get started" with a "Lookup" button. The form includes fields for Member ID, 5 Digit ZIP, Company, Address, City, State / ZIP, Dun & Bradstreet, and Federal Tax ID. There is also a section for "Your Information" with fields for First Name, Last Name, and Title. A small image of a man in a suit is visible on the right side of the form.

Step 3 –

- Check the box identifying that you're an authorized party.
- Check the box that indicates that you've reviewed the agreement.
- Click “Accept Agreement”

The screenshot shows a web browser window with the URL <http://signup.south.vzwcorp.com/Agreement/Agreement.asp>. The page title is "Verizon Wireless - SignUp". The main heading is "EXHIBIT A Member Agreement". Below this, there is a section titled "Verizon Wireless Member Agreement (Construction)". The document contains a table with the following information:

Customer		Verizon Wireless	
Company Name: LIBERTY MUTUAL SURETY	2854 HWY 55 STE 250	City: ERIE, PA	State: PA
Company Address:	City: ERIE, PA	State: PA	ZIP: 16511
Fed. Tax ID #: 12-3456789	D.B.E. #:	Customer's Authorized Contacts	
Address for Legal Notices (if different from above):		Name: Bob Jones	Address:
Name:		Title: Sales	Phone: (801) 868-8888
Address:		E-mail: bob@bob.com	Name:
City:		Address:	Address:
State:		Title:	Phone:
ZIP:		E-mail:	

Below the table, there is a "Download Draft Agreement" button and a note: "This document is an Adobe Acrobat document." Below this, there are two sections for agreement terms:

By checking "Yes" below, the individual doing so represents and warrants that he or she has the authority to bind the company and agrees to the terms and conditions on its behalf.

Authorized Person : Yes

By checking "Yes" below, you represent that you have reviewed the agreement provided above and hereby agree that the terms and conditions of the Agreement shall be kept confidential.

Reviewed Agreement : Yes

IMPORTANT! Verizon Wireless will allow a qualified organization to purchase wireless service and

- Upon accepting the new agreement, please allow 5 business days for processing.
- Although the discounts will be applied to existing accounts immediately, it could take up to 2 bill cycles for the discounts to appear on your statement
- For questions throughout the enrollment process, please contact your local sales representative