

# Constructing Careers Grant Program: Starter Grant Application

Starter Grants provide rolling, year-round funding (up to \$500) for consumables, classroom materials, and small-scale needs that spark student curiosity. These are ideal for launching new projects or supplementing lessons with resources that introduce students to construction careers. Applications are reviewed within 4-6 weeks of submission, with recipients receiving funding soon after if approved. Funding subject to annual budget availability.

**Please prepare a detailed budget** for the project prior to submission. You may copy it into the appropriate question, or email it to [kelsey@nrvhba.com](mailto:kelsey@nrvhba.com) upon form submission.

Grant Applications are reviewed by an industry committee and will be scored according to the following scale:

## Criteria and Weight

- Alignment with Construction Trades/Workforce Development: 25%
  - Reviewers look at how clearly your project connects to construction skills, the homebuilding industry, and/or awareness of construction career pathways.
- Student Impact: 25%
  - Reviewers consider how many students are reached, how deeply they are involved, and how strongly the project could influence their learning and interest in construction careers.
- Incorporation of Virginia's 5 Cs: 20%
  - Reviewers evaluate how well your project intentionally develops creative thinking, critical thinking, communication, collaboration, and civic responsibility in students.
- NRVHBA Member Involvement: 15%
  - Reviewers assess whether there is a clear, realistic plan for NRVHBA members to engage with students (such as speaking, mentoring, or demonstrating skills).
- Budget Clarity & Appropriateness: 15%
  - Reviewers check that your budget is clear, reasonable, limited to allowable consumable materials, and aligned with your described activities.
- Bonus: Cross-School/classroom Engagement: 5%
  - Reviewers give extra consideration if your project intentionally connects multiple schools or grade levels to work

1. School Name \*

2. School Address \*

3. Teacher/Project Leader Name \*

4. Email Address \*

5. Phone Number \*

6. Principal/Administrator Name and Email \*

## Project Information

7. Project Title \*

8. Project Description (Max 250 words): Describe how your project aligns with construction trades and workforce development goals, the impact it will have on students, and the ways it will foster Virginia's 5 Cs—creative thinking, critical thinking, communication, collaboration, and civic responsibility. \*

9. What is your project timeline? \*

10. Do you plan to have NRVHBA (Industry) involvement in the project? \*

Yes

No

11. If yes, how will you incorporate industry professionals into your project? (max 100 words)

12. Project Budget (copy here or email to [kelsey@nrvhba.com](mailto:kelsey@nrvhba.com) upon form submission)

## Acknowledgements

13. Do you agree to submit a brief (250-word) final report and student feedback survey (to be provided to you) within 30 days of project completion? \*

Yes

No

14. Has your principal or administrator been notified and approve of this project? \*

Yes

No

## Terms and Conditions

By submitting this application, the applicant agrees to the following terms:

- 1. Use of Funds:** Grant funds must be used solely for consumables and materials outlined in the approved proposal and within the budget submitted. Funds may not be used for personal compensation, equipment, or expenses unrelated to the project.
- 2. Reporting Requirement:** A written project report (minimum 250 words) and student feedback must be submitted within 30 days of project completion. The report must include project summary, student participation numbers, student feedback, and impact on construction career awareness. Forms and surveys will be provided to the grant recipient for submission.
- 3. Project Timeline:** Projects should be completed within six months of funding approval, unless prior approval is granted by NRVHBA.
- 4. Recognition:** Grant recipients agree to acknowledge NRVHBA support in any classroom displays or school communications related to the funded project.
- 5. Publicity Release:** By accepting funding, applicants consent to NRVHBA sharing project details, photos, and results for promotional or educational purposes.
- 6. Modifications:** Any significant changes to the project scope or budget must be approved in writing by NRVHBA before implementation.
- 7. Right to Withhold or Reclaim Funds:** NRVHBA reserves the right to withhold, adjust, or request the return of funds if they are misused or if the project is not completed as described.
- 8. Eligibility:** Applicants must receive approval from their school principal or administrator to be considered eligible for funding.
- 9. Reapplication:** Grant recipients may reapply for grant funding after completing a previous project and submitting required reports.

### 15. Acceptance: \*

By checking the acknowledgment box and submitting this application, I certify that I have read and agree to the above Terms and Conditions and that all information provided in this application is true and accurate to the best of my knowledge.

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